

Main Street Board Agreement Responsibilities of the Board of Directors

Board Duties:

- Establish policies for the organization
- Approve, review and monitor committee work plans and progress
- Participate in fundraising activities; help secure funds or in kind donations valued at \$2,500 or more (this includes but is not limited to sponsorships, table/ticket sales, and/or event support).
- Represent goals and activities of organization in the community
- Become a **paid member** in good standing
- Employ an executive director and other staff as needed
- Establish an evaluation procedure for all staff

Board Attendance:

Any director who is absent from three consecutive regular meetings without just cause for such absence may be removed as a member of the Board of Directors by a vote of the majority of the Directors.

Time Commitment:

- Three-year commitment
- Attend one Board meeting per month or as scheduled
- Attend one committee meeting per month or as scheduled
- Undertake task assignments as required which include but are not limited to soliciting donations (monetary and in kind), supporting executive director through networking, and volunteering at major events.
- Participate as necessary in special events, fundraising, and other activities

Serving on a Committee

All Board members are expected to serve on a committee under one of the four points— Organization, Promotion, Design or Economic Restructuring. This will allow you, as a Board Member, to understand the needs and issues of that committee and the organization as a whole. If time does not permit you to serve on a committee, you can be excused by a majority vote of your fellow Board members.